



International  
School  
Orange County  
Lycée  
International

# LILA - OC Campus plan

- *Our school is committed to following guidelines developed by the California Department of Public Health for cleaning, disinfection and ventilation of the school.*
- *Please note that the following measures are intended to reinforce and re-emphasis the LILA's back to school policy and protocols document which must be followed.*

## STAFF TRAINING AND FAMILY EDUCATION

- All employees were **trained on COVID-19 protocols and procedures** during In-Service Day before back to school and will continue to be throughout the year.
- Reopening plan and protocol are communicated to families. Protocols and guidelines include a **COVID-19 health and Safety training and information.**

## PROTECTION & SAFETY

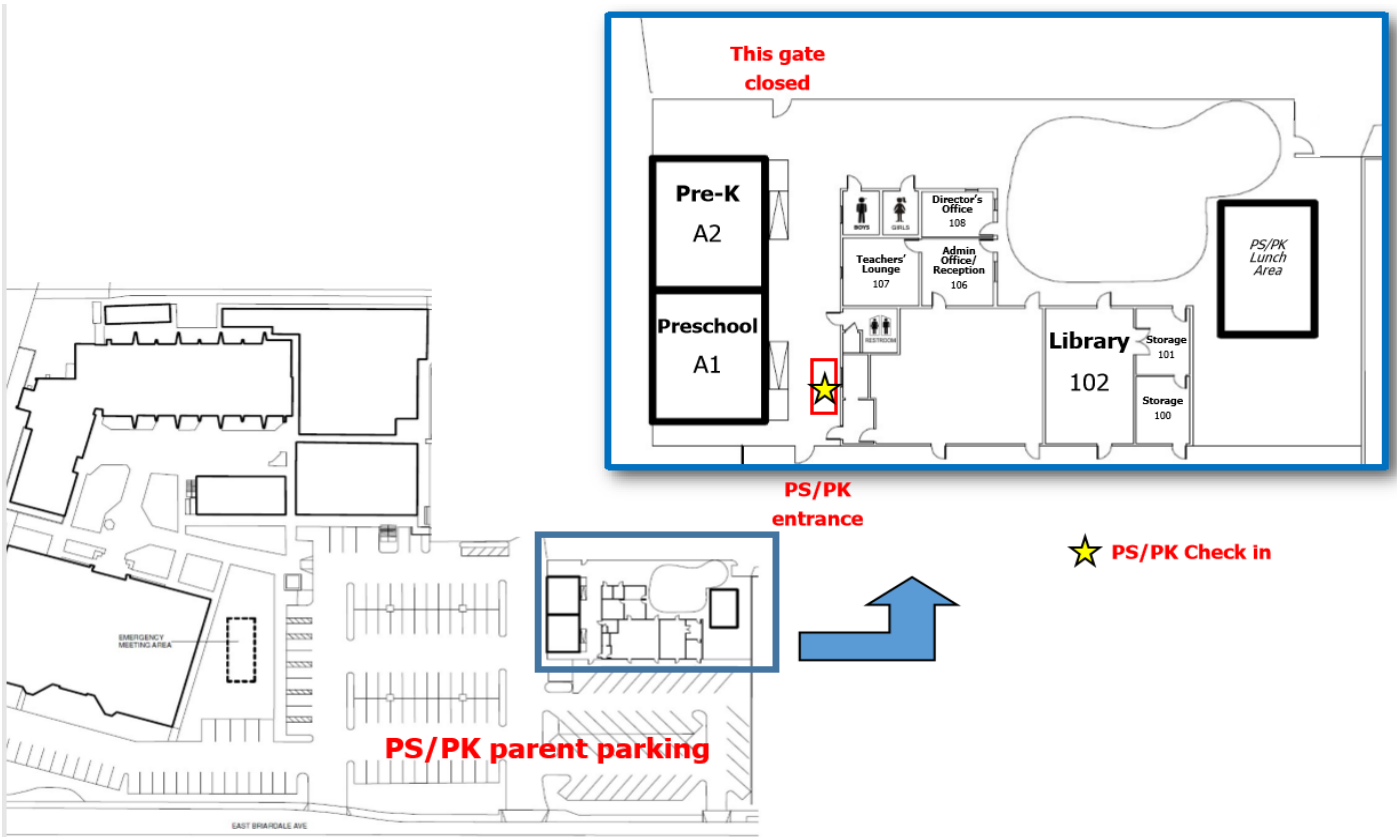
- Students, staff and faculty **must wear masks.**
- Reinforced hand washing/sanitizing before/after bathroom use, recess, lunch, and prior to all transition periods at minimum.
- **Automatic hand sanitizer dispensers** have been installed in each class.
- Extra hand washing sinks have been installed next to the lunch tables.
- Class sanitization and ventilation reinforced. Installation of portable air purifiers.
- A/C air filters changed to MERV13-FPR10 recommended by the health department.
- Staircases are specifically assigned for up or down routes to avoid crossing of students.

BEFORE COMING  
TO SCHOOL  
-  
HEALTH SCREENING

- **At home:** Symptoms and temperature checks:
  - Temperature must be **lower than 100.4** to come on campus.
  - No respiratory symptoms such as **cough** or **shortness of breath** and other known **COVID-19 symptoms**.
  - Students who traveled out of State are expected to quarantine 14 days prior to returning to school.
- **Upon arrival:** Health screening & **touch free temperature check** is conducted to students prior to entrance.
- **Employee health screening** prior to arrival on campus + temperature check upon arrival.
- Students **must wear a mask** and **sanitize hands** at the gate entrance.

- **Drop off:** Parents park on the Briardale side and walk students to the back gate (behind Room A1) with masks.
- **Pick up:** Parents check-in at the back gate and a staff member bring students to class.

PRESCHOOL -  
PRE-K  
DROP OFF &  
PICK UP



ELEMENTARY-  
MIDDLE SCHOOL  
DROP OFF &  
PICK UP

- **Staggered drive-through** (no parking) drop off **in the pedestrian zone.**
- Students **stay in the car** with the window open on the right side of the car for a **touch free temperature and health screening check** conducted before the student can exit the car.
- **Drop off:**
  - **8:10 – 8:20:** Middle school
  - **8:30-8:45:** 3<sup>rd</sup> grade – 5<sup>th</sup> grade
  - **8:45-9:00:** Kinder - 2<sup>nd</sup> grade
- **Drive-through pick-up in the pedestrian zone**
  - **3:10 - 3:20:** Kinder – 2<sup>nd</sup> & Middle school (W-F)
  - **3:20 – 3:30:** 3<sup>rd</sup> – 5<sup>th</sup> &- Middle school (W)
  - **4:00 - 4:10:** Middle school (M-Tu)

# STUDENTS & COHORTS

- **PreSchool : 8 students**  
Teachers & Assistant: Salima/Rachel/Isabelle

- **Pre-School / Pre-K: 10 Students**  
Teachers & Assistant: Souad/Rachel/Isabelle

- **Kinder: 13 students in person / 5 students online**
  - Classroom 1: 8 students in person
  - Classroom 2: 5 students in personTeachers: Violaine/Rachel/Sarah A. in class

- **1<sup>st</sup> grade: 11 students in person / 1 student online**  
Teachers: Christine/Erin

- **1<sup>st</sup> / 2<sup>nd</sup> grade: 10 students in person**  
Teachers: Françoise/Erin

- **3<sup>rd</sup> grade: 17 students in person / 2 students online**
  - Classroom 1: 10 students in person
  - Classroom 2: 7 students in person / 2 student onlineTeachers: Alice/Michele

- **4<sup>th</sup> grade: 8 students in person**  
Teachers: Jean-Claude/Erin

- **5<sup>th</sup> grade: 10 students in person / 1 student online**  
Teachers: Jennyfer/Michele

- **Middle school: 11 students supervised on campus / 5 students online**

# CLASS TIME

- **Kinder - 8th grade:** - Students remain with the **same group of students** (cohort) and **safely distanced**.
  - Cohort number depends on classroom size
  - Desks are distanced at least **6 feet apart**.
- Non-essential furniture is removed from classes to maximize space.
- Sharing of supplies between students is limited.
- Shared equipment transferred between students and/or staff is regularly cleaned and sanitized.





# RECESS

- **Recess will be staggered and zoned:**
  - Middle school:
    - **10:10 – 10:30:** in the gym
    - **2:55 – 3:10:** on the outside tables
  - Elementary in rotating **zones:**
    - **10:30 – 10:45**  
**Kinder:** Play time in field 1 (trees side)  
**1<sup>st</sup>** : Play time on the black top  
**1<sup>st</sup> / 2<sup>nd</sup>:** Play time on the field 2 (tables side)  
Snack in class from 10:45 to 11:00
    - **10:45 - 11:05**  
**3<sup>rd</sup>:** Snack/play time under the trees on field 1  
**4<sup>th</sup>:** Snack on tables (designated places)  
Playtime on the black top
    - **5<sup>th</sup>:** Snack on tables (designated places)  
Playtime on field 2

# LUNCH

- **Lunch** times is **staggered**:
  - Students bring **refillable water** bottles. No drinking fountain.
  - Students eat **cold lunch** in designated areas during staggered times to allow distancing.
  - Tables are **wiped** and **disinfected** between use by each group.
- **Lunch time** on lunch tables (designated places):
  - 12:40 – 1:00: Kinder & 5<sup>th</sup> & Middle school
  - 1:00 – 1:20: 1<sup>st</sup> & 2<sup>nd</sup> & 4<sup>th</sup> grades
  - 1:20 – 1:40: 3<sup>rd</sup> grade



# LUNCH

## ■ **Playing time in zones:**

### ■ 12:40 – 1:00:

- 1<sup>st</sup> : Field 1 (Tree side)
- 1<sup>st</sup> / 2<sup>nd</sup> : Black top
- 4<sup>th</sup>: Field 2 (Table side)

### ■ 1:00 – 1:20:

- 3<sup>rd</sup> : Black top
- 5<sup>th</sup>: Field 2 (Table side)
- Kinder: Field 1 (Tree side)

### ■ 1:20 – 1:40:

- 1<sup>st</sup> : Field 1 (Tree side)
- 1<sup>st</sup> / 2<sup>nd</sup> : Black top 1
- 4<sup>th</sup>: Field 2 (Table side)
- 5<sup>th</sup> : Entrance zone
- Kinder: Bathroom + relaxing time in class

STUDY HALL  
&  
EXTENDED  
DAYCARE

- **Preschool/Pre-K:**
  - Extended daycare offered from 3:30pm to 5:30pm.
- **Elementary:**
  - **No study hall or extended daycare at this time.**

## IN CASE OF SICKNESS DURING CLASS HOURS...



### **IN CASE OF SICKNESS DURING CLASS HOURS**

- Students are placed in the **isolation room** with supervision.
- Parents are called for **immediate pick up**. If symptoms are acute 911 will also be called.
- If a student / teacher tests positive for COVID 19, they will stay at home, and their class will be required to quarantine for 14 days and switch to e-Learning. If the affected class has siblings in other classes those classes will quarantine and switch to e-Learning as well.
- Case management regulations and reporting to county public health requirements will be followed.

## COMMUNICATION PLANS

- Families will be notified of any developments with COVID-19 through emails, mass texts or voice mail.
- As we want to ensure a **safe environment** for our students, we need the support of our entire community and we want to remind our families that they should **be mindful to keep their distance and wear masks** outside of school hours and grounds. It is everyone's responsibility to minimize any interaction at all times so we can **all stay safe and healthy**.

## ADDITIONAL INFORMATION

- **Non-essential visitors and activities will be restricted.**
- **Events & Field trips status:**
  - **There will be no single-day field trips.**
  - **There will be no overnight trips for the 2020-2021 school year.**
- **Community events:**
  - **PA Meetings will be held virtually.**
  - **Social events are put on hold.**

## REMOTE PARALLEL OPTION

- For families who do not want to send their children to school or cannot do so, **remote parallel learning** will be available: while some students will be in class with the teacher, others will be able to watch an interactive streaming of the class from home, as in a TED Talk. This option will ensure remote continuity of learning for all students from Kindergarten – 8th grade for the entire school year.